

**EDQG 2025-2026
Board Meeting Minutes**

Location: Zoom Meeting (ID 869 7601 9122)

Date/Time: Wednesday, 22 October 2025.

Attendees: Myrna Purser, Cathy Julien, Melissa Daoust, Charlene Thompson, Pam Beaven, Margaret Landon, Charlene Marshall, Marjanne Geeraert

Absent: Connie Errity

#	Description	Discussion Notes	Action
1.0	Governance		
1.1	Call to Order		7PM
1.2	Agenda (Myrna) 1. Call for Additions 2. Approval		Motion: Melissa, Cathy Carried
1.3	Minutes (Charlene T) ▪ 24 Sept 2025 1. Call for amendments 2. Approval of Minutes		Motion: Melissa Myrna Carried
1.4	Chair Report (Myrna) 1. Book Sale at Meeting	See report Bank has been moved to ATB; money to be moved this week from National Judi Cote – need a larger space for community service Marjanne proposed maybe another day at FFAA and have ½ attend each community day Guild Meeting: Myrna will not be attending next guild and board meeting. Charlene T will also not be available for Nov board meeting	Decision: Book sale can not occur at meeting due to policy; maybe at retreat Action: Judy Cote will be looking for a larger space for community service Action: Marjanne to admit all members to guild meeting Charlene T and Melissa will bring computers to meeting. Melissa will “chair” both Nov guild and board meeting Cathy will take minutes for Nov Board meeting
1.5	Vice Chair Report (Cathy)	No report this month	
1.6	Past Chair (Melissa) 1.	See report 1st Ad Hoc meeting occurred: made list of	

			things to do; looking into Lawyers for consultation about charity	
1.7	Secretary (Charlene T)		No report this month	
1.8	Treasurer's Reports (Connie) 1. Financials 2. Inventory List to be updated		See financials	Inventory deferred to next month
1.9	Director of Governance (Marg)		See report	
1.10	Director of Education (Charlene M) Excess funds for retreat In person sew day		See report Excess funds for retreat: about 60.00 per person who attended for 4 days 25-30 registered to in-person sew day; if still room open to non-members There may not be a refund on deposit if we move to a smaller room; may lose 500.00 deposit	Decision: defer how to "refund" refund for when Connie is present Action: Myrna will discuss with Connie Connie working on approval policy and getting budget information for committees easier Decision: eblast to members and then open to non-members on November 1 Stay in big room no matter how many attend
1.11	Director of Member Services (Marjanne) Last Month's report sponsorship Webspace		See report No report from Audrey; likely means no cards sent out She will send one to Kathy L. Mailchimp: wants to move payment from Vicki to Connie need a document to see how we use Mailchimp (a how to for future people)	Defer decision about workspace till February or so once things settle down a bit. Show and Tell: show all quilts but spread out over many months if there are lots Similar quilts share same slide? Action: Charlene M will talk to Nadine to see what average time of slide show; make it maybe 10-15 mins?

				<p>Show and tell (both slides and in person) ½ total time in meeting</p> <p>Action: Marjanne to put reminder on Facebook about cards for celebrations etc.</p> <p>Newsletter to cover November and December due Friday Need article on in-person sew day Community service to include donations of socks etc. Prairie Rose Challenge</p> <p>To be included in Slide show—in person sew day</p>
	1.12	<i>Director of Community Outreach</i> (Pam)	See month	
2.0	Operational			
	2.1	<i>Incoming/Outgoing Communications</i>		
3.0	NEXT MEETING: Date: Nov 26, 2025 – 7:00 p.m. Meeting adjourned at: 7:56 p.m.			

EDQG Board Reports
Period ending: 22 October 2025

Executive or Committee Role	Chair
Executive or Chairperson Name	Myrna Purser
Report Date	October, 2025
For Information	
	<ul style="list-style-type: none"> • National Bank Financial – still having issues with the bank; met with ATB advisor with Connie to set up a new bank account; received first email regarding set-up; • Mail – Received a cheque from Central Sewing for advertising; called Sharon Miskew to confirm that they were to have 2025/2026 advertising included with their Gold Sponsorship at the Quilt Show; then called Muriel at Central Sewing to discuss; she asked that I destroy the cheque; she had forgotten that the advertising was included with sponsorship; cheque destroyed; sent an email to Central confirming this step; • Had a discussion with Judi Cote about ideas for improving the guild over the next few years as she is unable to attend the Strategic Planning Session. She suggested that we may need to look in to getting a larger space for Community Service as many new members are eager to participate in that group. I asked that she look into the cost and availability of the Providence Center and other locations for this purpose. • Strategic Planning Session held on October 18th, 2025 at the EPL – Abbotsfield Mall location; facilitated by Alberta Government Community Services; attended by EDQG Executive members plus Glynis Wilson. Very productive day. Notes will be prepared by Sal and distributed to our group. I propose that after review of the notes, each executive member review the notes and make a list of the top 3 items they feel the current executive could work on for 2025/2026. These can be discussed at the November executive meeting.
For Discussion:	
	<ul style="list-style-type: none"> • Received a request from a former Guild member; she has a number of quilting related books that she would like to sell and donate the money to a charity; she has asked if she could do it at the guild meeting; Have consulted with Sandra Plouffe and she feels that this may entice other members to do the same thing; she suggest that we could purchase a few books from her to put in the library but not allow her to sell at our meeting; we could possibly advertise a book sale on our bulletin board (sale at another location and time); checked our Policy Manual (2.13 Services – Promoting/Selling Merchandise) clearly states members are not allowed to promote or sell their merchandise or services at EDQG meetings;
For Decision:	
	<ul style="list-style-type: none"> • If she is not a current member, she is still able to put an advertisement on the general bulletin board. I propose that we ask Sandra Plouffe to contact her and find out if any of the books she has are suitable for our library.

Executive or Committee Role	Vice Chair
Executive or Chairperson Name	Cathy Julien
Report Date	October, 2025
For Information	
	No report

Executive or Committee Role	Past Chair
Executive or Chairperson Name	Melissa Daoust
Report Date	October, 2025
For Information:	
	<ol style="list-style-type: none"> 1. Rumbold Donation: Ad Hoc Committee We will be meeting Oct 20 to set up a list of actions and a timeline. Dave Rumbold has requested an update and I will be meeting with him on Oct 29 2. Prairie Rose Challenge The challenge “Whodunit?” has been announced, sent to the webmaster and posted on Facebook.

Executive or Committee Role	Secretary
Executive or Chairperson Name	Charlene Thompson
Report Date	October, 2025
For Information:	
No report	

Executive or Committee Role	Treasurer
Executive or Chairperson Name	Connie Errity
Report Date	October, 2025
	Financials to September 2025

Executive or Committee Role	Director of Governance
Executive or Chairperson Name	Margaret Landon
Report Date	October, 2025
For Information:	
Report as per committee areas below	

Executive or Committee Role	Endowment
Executive or Chairperson Name	Kathy Strawson
Report Date	October, 2025
For Information/Discussion:	
No report	

Executive or Committee Role	Membership
Executive or Chairperson Name	Debbie Bykowski
Report Date	October, 2025
For Information	

Membership Report as at October 19, 2025	
	as at 19-Oct-2025
Renewals for Current Year	180
Lapsed Members Rejoining	6
Founding Members (no charge for membership)	7
Silver Thimbles (no charge for membership)	3
	196
New Members	26
Total Current Membership	222
Current membership is comprised as follows:	
Full	60
Senior	152
Founding Members	7
Silver Thimbles	3
Total Current Membership	222
Prior Year Membership	225
Prior Year Members Not Renewed	33

The report following is self explanatory, but I would just add a few comments.

- 196 members have renewed their membership in one form or another, which is an 87% renewal rate.
- 33 members have not renewed
- 26 new members. (Interesting to note that our prior year saw 18 new members.)

I have given my mailbox key to Karen McCulloch, one of the members who has agreed to help out at the meetings. Myrna, please co-ordinate with Karen any mail that you may receive related to membership.

Executive or Committee Role	Director of Education
Executive or Chairperson Name	Charlene Marshall
Report Date	October, 2025
For Information:	
No report	

Executive or Committee Role	Program
Executive or Chairperson Name	Kathy Logan de Chavez
Report Date	October, 2025
For Information	
No report	

Executive or Committee Role	Retreats
Executive or Chairperson Name	Laurie Gerzanich
Report Date	October, 2025
For Information	
No report	

Executive or Committee Role	Sew Days
Executive or Chairperson Name	Cathy Tomm
Report Date	October, 2025
For Information	
Upcoming Zoom sew day dates: Oct 18, Nov 15 and Dec 13	

Executive or Committee Role	Director of Member Services
Executive or Chairperson Name	Marjanne Geeraert
Report Date	October, 2025
For Information:	
No report	

Executive or Committee Role	Webmaster
Executive or Chairperson Name	Charlene Thompson
Report Date	October, 2025
For Information	
No report	

Executive or Committee Role	Communications
Executive or Chairperson Name	Marjanne Geeraert
Report Date	October, 2025
For Information	
No report	

Executive or Committee Role	Library
Executive or Chairperson Name	Sandra Plouffe
Report Date	October, 2025
For Information:	
<p>1. Library Book Raffle for October 2025 raised \$185.00. Two books were raffled:</p> <ul style="list-style-type: none"> a. All Things Quilting with Alex Anderson by Alex Anderson was won by Selene Akano, green ticket #001570. 103 tickets were sold. b. No Scrap Left Behind by Amanda Jean Nyberg was won by Ann Marie Gannon, green ticket #001529. 118 tickets were sold. <p>2. Library Books Signed Out</p> <ul style="list-style-type: none"> a. 39 library books were signed out by 19 members. 	

Executive or Committee Role	Director of Community Outreach
Executive or Chairperson Name	Pam Beavan
Report Date	October, 2025
For Information:	
See committee reports	

Executive or Committee Role	FFAA Representative
Executive or Chairperson Name	Judy Schofield
Report Date	October, 2025
For Information	
No report	

Executive or Committee Role	Community Services
Executive or Chairperson Name	Judi Côté
Report Date	October, 2025
For Information	
The community Service Committee will be donating approximately 45 quilts to Terra Centre for their Christmas Hampers. Committee members will be collecting items for Hope Mission at the November meeting, socks, toques, gloves, etc.	

Executive or Committee Role	Festival of Quilts
Executive or Chairperson Name	Melissa Flaherty & Sharon Miskew
Report Date	October, 2025
For Information:	
No report	

Incoming/Outgoing Communications	

Statement of Activity
Edmonton and District Quilters' Guild
 April 1-September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
41 Past Chair Income	
4110 Banquet Income	4,156.75
Total for 41 Past Chair Income	\$4,156.75
42 Community Outreach Income	
4200 Community Services Income	150.00
4300 Quilt Show Income	
4356 Quilt Show Online Raffles	5,861.72
4360 Quilt Show Vendor Income	14,136.55
4365 Quilt Show Sponsorships	617.40
4370 Quilt Show Admission	22,324.75
4380 Quilt Show Fall Quilt Raffle	4,345.00
4381 Quilt Show Gift Basket Raffle	3,925.00
4390 Quilt Show Donations	128.60
Total for 4300 Quilt Show Income	\$51,339.02
Total for 42 Community Outreach Income	\$51,489.02
44 Education Income	
4500 Retreats Income	
4520 Retreat - Fall Income	13,583.04
Total for 4500 Retreats Income	\$13,583.04
Total for 44 Education Income	\$13,583.04
46 Governance Income	
4600 Membership Income	
4610 Membership Fees	14,177.22
Total for 4600 Membership Income	\$14,177.22
Total for 46 Governance Income	\$14,177.22
47 Member Services Income	
4700 Library Income	
4710 Library Raffle Income	435.00
4720 Library Book Sale	131.45
Total for 4700 Library Income	\$566.45
4780 Vendor Advertising	2,100.00
Total for 47 Member Services Income	\$2,666.45
48 Interest Income	176.79
Square Fee's Collected	84.56
Total for Income	\$86,333.83
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Cost of Goods Sold	
Gross Profit	\$86,333.83

Statement of Activity

Edmonton and District Quilters' Guild

April 1-September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Expenses	
61 Past Chair Expense	
6110 Banquet Expense	4,943.97
6210 Prairie Rose Show Expense	725.00
Total for 61 Past Chair Expense	\$5,668.97
62 Community Outreach Expense	
6200 Community Services Expense	
6210 Charity Supplies	927.01
Total for 6200 Community Services Expense	\$927.01
6300 Quilt Show Expense	
6310 Quilt Show Raffle Expense	4,146.45
6320 Quilt Show Expense	36,197.53
Total for 6300 Quilt Show Expense	\$40,343.98
Total for 62 Community Outreach Expense	\$41,270.99
64 Education Expense	
6400 Program Expense	
6430 Workshop - Spring Expense	182.50
6450 Global Quilt Connections	223.81
6460 Speaker Fees	450.00
Total for 6400 Program Expense	\$856.31
6500 Retreat Expense	
6520 Retreat - Fall Expense	11,072.11
Total for 6500 Retreat Expense	\$11,072.11
Total for 64 Education Expense	\$11,928.42
66 Governance Expense	
6600 Membership Expense	
6620 Membership Supplies Exp	428.87
Total for 6600 Membership Expense	\$428.87
Total for 66 Governance Expense	\$428.87
67 Member Services Expense	
671 Library Expense	
6710 Library Raffle Prizes	54.79
6720 Library Book Purchases	189.87
Total for 671 Library Expense	\$244.66
675 Communications Expense	
6770 Website Expense	201.44
6780 Member Prizes	-44.50
Total for 675 Communications Expense	\$156.94
Total for 67 Member Services Expense	\$401.60
685 Guild Grants	
6860 Continuing Education Grant	500.00
Total for 685 Guild Grants	\$500.00

Statement of Activity

Edmonton and District Quilters' Guild

April 1-September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
68 Administration	
6805 Square Fees	100.03
6806 Bank Fees	105.00
6815 Computer Software	690.50
6835 Postal Box Rental	219.45
6840 Rental - Meeting Facility	1,868.75
6845 Rental - Meeting Virtual	235.10
6846 Board Meeting	42.00
6850 Rental - Storage Space	1,890.00
6855 Miscellaneous Expense	94.48
Total for 68 Administration	\$5,245.31
69 45th Anniversary	450.43
Total for Expenses	\$65,894.59
Other Income	
Other Expenses	
Profit	\$20,439.24