

EDQG 2025-2026
Board Meeting Minutes

Location: Zoom Meeting (ID 896 0082 0647)

Date/Time: Wednesday, 25 March 2026

Attendees: Myrna Purser, Melissa Daoust, Connie Errity, Charlene Thompson, Pam Beaven, Margaret Landon, Marjanne Geeraert, Glynis Wilson (guest)

Absent: Cathy Julien, Charlene Marshall

#	Description	Discussion Notes	Action
1.0	Governance		
1.1	Call to Order 7:02pm		
1.2	Agenda (Myrna) 1. Call for Additions 2. Approval		Motion: Myrna; Connie carried
1.3	Minutes (Charlene T) ▪ 25 February 2026 1. Call for amendments 2. Approval of Minutes		Motion: Connie; Myrna carried
1.4	Chair Report (Myrna) 1. Newsletter 2. Technology 3. AGM 4. Requests for Funding	See report Technology—do a sound and slide check with a in-person speaker Designate a home member to let us know if its working Disconnect external microphone for online speaker AGM—Kathy LdC will help out Announcement of AGM goes out a month before Funding Requests Quilt Canada –will check to see what given in past Camp HeHoHa –no UofA Human Ecology Association –we support them through the endowment fund	Funding Requests Action: Connie will check to see what we have given in the past Connie to add banquet tickets to square store
1.5	Vice Chair Report (Cathy)	No report this month	
1.6	Past Chair (Melissa) 1. Nominations for Board positions 2. Entertainment at banquet 3. Motion for In memory policy	See report Ad Hoc committee recommending that the guild to not change to a charity organization	Action: Update at AGM about status of the Rumbold Donation

		<p>ACC will ask as fiscal agent (legal agreement will be in place between EDQG and ACC) ACC does not charge for it As long as we are fiscally responsible and adhere to the MOU there should be no limits to the ACC helping out now and in the future Ad Hoc committee did draft a MOU that still needs to be approved by Edmonton community foundation and ACC MOU is quite general to how money can be used</p> <p>PRC – Form to be posted on website soon Judges and place for judging have been selected</p> <p>AGM- Endowment not doing an event at banquet Looking to book entertainment Entertainment not included in ticket price at this time</p> <p>Nominations need someone for secretary and vice chair Has people interested in outreach and governance</p> <p>In memory policy— discussed draft Legacy fabric area include a template email to send to family for guidance</p>	<p>Action: CT to put PRC form on website</p> <p>Request approval to hire entertainment for the banquet night Myrna moves that Melissa have around 500.00 extra to hire entertainment Myrna; Marg Carried</p> <p>Action: Melissa will add email template to policy</p> <p>Motion policy as discussed Myrna; Pam Carried</p>
1.7	Secretary (Charlene T)	No report this month	
1.8	Treasurer's Reports (Connie) 1. Financials to February 2026 2. 2026/2027 Budget forecast 3. Bank account minimums policy?	<p>See financials and report</p> <p>How much money the guild should have in the bank on a regular basis?</p>	<p>Action: Run a negative budget</p>

			Requesting an Ad hoc committee to figure out how much money the guild should keep for committees/events etc. Examples—quilt show coverage, 2 years of expenses (membership); covering costs for events (facilities etc)	for this year (taking from the reserves) Ad Hoc committee to be formed Action: Connie will respond back to Sharon and Melissa F that Myrna and Melissa D will meet to discuss if Quilt show will receive Rumbold endowment
	1.9	Director of Governance (Marg)	No report this month	
	1.10	Director of Education (Charlene M)	See committee reports	
	1.11	Director of Member Services (Marjanne)	See committee reports Still need to fill newsletter editor position	Action: same number of GC to give out next year Action: Myrna to talk to Cathy J about taking on newsletter editor
	1.12	Director of Community Outreach (Pam)	See committee Reports	Action: Quilt show to make a presentation next board meeting requesting funds for software, ads etc for next show
2.0	Operational			
	2.1	Incoming/Outgoing Communications 1. Email from Kathy LdC a. Who to contact if something isn't working during the meetings? b. Changing the date of our banquet next year?	None this month	Action: assign a home member to let us know if there is an issue in the zoom meeting Deferred change the banquet date next year Next newsletter articles— <ul style="list-style-type: none"> • tickets for the banquet going live April 15 • PRC form and handing in • AGM article
3.0	NEXT MEETING: Date: 22 April 2026 – 7:00 p.m. Meeting adjourned at: 845 p.m.			

EDQG Board Reports
Period ending 25 March 2026

Executive or Committee Role	Chair
Executive or Chairperson Name	Myrna Purser
Report Date	March 2026
For Information	
<ol style="list-style-type: none"> Melissa and I met with Dave and Arnold Rumbold, by Zoom on March 5 th, 2026 to discuss how things were going; Dave provided us with a copy of the MOU as it stands now; We discussed three options as things stand now: Proceed with the \$100,000.00 donation through the ACC; opt for a gift of \$25,000.00 or take nothing at all; We decided to proceed with the first option. Received information from the Orchid Fair organizers; they are holding a fibre art contest and thought perhaps some of our members may like to enter; see their website; Received a request for funding from the Alberta Human Ecology Association; details in their email; Received a request for funding from the CQA for Quilt Canada; Received a request for funding from Camp HeHoHa; AGM – Spoke with Kathy Logan De Chavez and she is willing to help in any way she can; 	
For Discussion:	
<ul style="list-style-type: none"> AHEA Conference Sponsorship – should we fund; if so, how much? CQA Quilt Canada Sponsorship – should we fund; if so, how much? AGM Planning; (Deferred from last Meeting) Technical support -- ATA person as well as our own person 	
For Decision:	
<ol style="list-style-type: none"> AHEA sponsorship amount: \$ _____ CQA sponsorship amount: \$ _____ Camp HeHoHa amount: \$ _____ 	

Executive or Committee Role	Vice Chair
Executive or Chairperson Name	Cathy Julien
Report Date	March 2026
For Information	
No report	

Executive or Committee Role	Past Chair
Executive or Chairperson Name	Melissa Daoust
Report Date	March 2026
For Information:	
<ol style="list-style-type: none"> Rumbold Donation- Ad Hoc Committee The committee is recommending that the EDQG not pursue charity status. We estimate that it will take at least 2-3 years of applications including changing bylaws and objects to line up as a charity organization. These changes would require the Guild to have all of the activities be devoted to charity and would not allow any activity to benefit the membership; Changing the Guild's core purpose. We now know that the Alberta Craft Council will act as a fiscal agent for donations - allowing the transfer of Edmonton Community Foundation funds to be funneled through them to the EDQG as long as we fulfill the requirements of the Memorandum of Agreement of the Donor. Any future donors could be directed to contact the ECF and ask that ACC act as EDQG's fiscal agent.. Prairie Rose Challenge Ellinor Burwash and Ev Carter have agreed to be the judges for the PRC. Kathy Logan and Laurrie Gerzanich will scribe. The FFAA room has been booked for May 25 to judge the quilts. Banquet Would you like entertainment for the banquet? I have a quote for \$600 for the Jivin' Belles. I eliminated bar service to keep the price down a bit. 	

4. Nominations Secretary, Director of Governance, Director of Community Outreach, and Vice Chair terms will be ending this year. Please let me know if you have any suggestions on members that would be good to approach.
5. I have ordered a computer wireless microphone and a microphone stand. It has noise cancelling features and an adjustable gain (for echo) so I think this will solve our sound issues. (80.00)
For Discussion:
Please discuss the policy and procedures as presented. See end of reports
For Decision:
1. Motion: To accept "In Memory; Policy as presented"

Executive or Committee Role	Secretary
Executive or Chairperson Name	Charlene Thompson
Report Date	March 2026
No report	

Executive or Committee Role	Treasurer
Executive or Chairperson Name	Connie Errity
Report Date	March 2026
	Financials to February 2026
For Information:	
1. Inventory Inventory still needs to be completed once the weather gets warmer. Not completed at this time due to the weather and access to storage	
2. (Deferred from Last month) Suggestion for minimum banking minimums policy Need to figure out a income and expense to policy to how much the guild will keep in the bank Need to figure out if we need individual accounts for operating, quilt show, savings etc. Do we need a value +/- in the bank?.	
3. Forecast Budget for 2026-2027	
For Discussion:	
Bank Accounts Bank account balances to be determined as a minimum level to be maintained as a new Policy	

Executive or Committee Role	Director of Governance
Executive or Chairperson Name	Margaret Landon
Report Date	March 2026
For Information:	
No report	

Executive or Committee Role	Endowment
Executive or Chairperson Name	Kathy Strawson
Report Date	March 2026
For Information/Discussion:	
No report	

Executive or Committee Role	Membership
Executive or Chairperson Name	Debbie Bykowski
Report Date	March 2026
For Information:	
To date, 202 members have renewed, while 28 have not. In addition, 35 new members have joined compared with 18 new members during the same period last year. Total membership - 237	
For Discussion:	
Early Bird Membership. Membership will again be offering a prize basket for early renewal of memberships. Early renewal will run from May 1 to June 30. Guests of our Guest Speaker. At our March meeting, the guest speaker asked if she could bring 4 guests with her. Kathy Logan and I briefly chatted, and we decided that they could come without having to be a guest of a specific member. Should we have a policy around this? If yes, I would suggest the policy include the following: <ul style="list-style-type: none"> • Should guest speakers be allowed to invite guests • If yes, is there a limit to the number of guests • Should the guests be “sponsored” by an existing member, or can they just come as guests of the speaker. 	
For Decision:	
<ol style="list-style-type: none"> 1. Membership fees for next year. Please advise whether the current fee structure will change. Fees have remained at \$70 (full), \$55 (senior), and \$55 (student) for at least 4 years. A decision by the end of March is requested to allow promotion of Early Bird registration in the April newsletter. 2. Updated Membership Form. The membership form for the upcoming year has been updated to include an Emergency Contact section. The form is attached to this board package for approval or feedback. 3. Membership Chair Position. I am happy to continue in the Membership Chair role for another year, subject to: <ul style="list-style-type: none"> • Board approval to work remotely; and • The continued support of my Edmonton based membership team. The team will meet in April (at the retreat) to discuss next steps. Please advise prior to that meeting whether the Board supports my continuation in this role. 	

Executive or Committee Role	Director of Education
Executive or Chairperson Name	Charlene Marshall
Report Date	March 2026
For Information:	
See committee reports below	

Executive or Committee Role	Program
Executive or Chairperson Name	Kathy Logan de Chavez
Report Date	March 2026
For Information	
No report	

Executive or Committee Role	Retreats
Executive or Chairperson Name	Laurie Gerzanich
Report Date	March 2026
No report	

Executive or Committee Role	Sew Days
Executive or Chairperson Name	Cathy Tomm
Report Date	March 2026
For Information	
Sew Days over for this year.	

Executive or Committee Role	Director of Member Services
Executive or Chairperson Name	Marjanne Geeraert
Report Date	March 2026
For Information:	
See reports from committees below.	

Executive or Committee Role	Webmaster
Executive or Chairperson Name	Charlene Thompson
Report Date	March 2026
For Information	
No report	

Executive or Committee Role	Communications
Executive or Chairperson Name	Marjanne Geeraert
Report Date	March 2026
For Information	
No report.	

Executive or Committee Role	Library
Executive or Chairperson Name	Sandra Plouffe
Report Date	March 2026
For Information:	
<ol style="list-style-type: none"> 1. Library Book Raffle for March 2026 raised \$206.00. 2. Two books were raffled: <ol style="list-style-type: none"> 1. Love Jelly Roll Quilts by The Editors of Love Patchwork and Quilting was won by Danielle Dallaire, green ticket #56143-495. 133 tickets were sold. 2. Stitching Pathways: Successful Quilting on Your Home Machine by Wendy Sheppard was won by Donna Romyn, green ticket #56143-395. 113 tickets were sold. 3. Library Books Signed Out <ol style="list-style-type: none"> a. 36 library books were signed out by 13 members. b. 3 members used our Library Cart feature in March to order books on-line. 4. The library book raffle money for this year was spent. I purchased 16 books at Quiltessential, 8 books at Johnson's, and 5 at Lori's, keeping the book buying local. 5. April is the last month for EDQG library book borrowing for this season. All books are to be returned at the May meeting, and in the summer the library committee will do another book sorting and inventory, with the idea of culling some of the older and/or unused books, to make room for the new books. 	

Executive or Committee Role	Director of Community Outreach
Executive or Chairperson Name	Pam Beavan
Report Date	March 2026
For Information:	
See committee reports	

Executive or Committee Role	FFAA Representative
Executive or Chairperson Name	Judy Schofield
Report Date	March 2026
For Information	
No report	

Executive or Committee Role	Community Services
Executive or Chairperson Name	Judi Côté
Report Date	March 2026
For Information	
<ol style="list-style-type: none"> 1. We have received 2 small donations of fabric last month and a large donation of batting scraps. 2. EDQG members have quilts in 3 charity silent auctions: Jessie's House, Terra Centre and Catholic School Foundation. 	

Executive or Committee Role	Festival of Quilts
Executive or Chairperson Name	Melissa Flaherty & Sharon Miskew
Report Date	March 2026
No report	

Incoming/Outgoing Communications	
1. Email from Kathy LdC	
See attached email re: next year's banquet date and do we need a process for who to contact if issues with zoom meeting	

Draft: In Memory Policy:

1. **Contact:** Contact family to gain permission about communicating passing and a place to send condolences.
2. **Notification:** Upon learning of a member's passing, **Membership** will send a formal card of condolence to the family on behalf of the Guild.
 - a. **Current Members** - active, paid-up members at the time of their passing (To be skipped if permission is not granted by the family.)
 - i. **Meeting Tribute:** A moment of silence will be observed at the next general meeting.
 - ii. **Newsletter Acknowledgement:** A brief mention of their passing and their years of involvement will be included in the newsletter and the EDQG website to inform long-term members who may have known them.
 - iii. **Quilt Show:** If the family provides permission, a small display of the member's work or a "memory quilt" may be featured.
 - b. **Current Board Members** - in addition to i above, an email authorized by the Chair or Vice Chair will be sent to inform the membership.
 - c. **Past members (up to 5 years)** may be acknowledged through a post in the Newsletter using a public obituary or one provided by the family.
3. **Membership & Records** - Update contact lists in a timely manner to avoid distress to the family.
 - o Automatic Termination: Membership is not transferable and ends automatically when a member dies.
 - o Administrative Cleanup: Update the membership list, remove them from mailing lists, and update contact systems to avoid sending communications to the deceased.
 - o Board/Director Positions: If the deceased was a director or officer, the board must pass a resolution to officially record the vacancy and appoint a replacement according to the by-laws.
4. **Legacy Fabric/Stash Handling:** If requested by the family, the Guild may offer guidance on distributing the deceased's fabric stash through a guild auction, "free table," or donation to community quilt projects.

5. **Memorial Donation:** Based on the families wishes, EDQG Members may be encouraged to make a donation to a charity close to their heart in memory of the deceased member. Memorial donations will not be made by the EDQG.

6. **Donations to EDQG:**

- a. If the family wishes to provide funding for a project or event dedicated to the deceased member, the EDQG Board will work with the family to make the appropriate plans.
- b. Estate Donations: If the deceased left a bequest in their will, the EDQG can not offer a tax receipt (not a registered charity).
- c. Families may be directed to the EDQG Endowment fund if they are looking to make a donation in their family members name to support the quilting arts.
- d. If the family donates funds to the guild, the EDQG may consider a "Legacy Award": an annual award in the member's name to recognize others who display similar positive, impactful characteristics.
- e. Board approval is required to accept any donations offered if there are requirements or conditions attached to the donation.
- f. If donations to the EDQG Guild are made in memory, the **Chair** will send a thank you to the donor.



Board reports Due!

EDQG - Program <program@edqg.ca>
To: Secretary EDQG <secretary@edqg.ca>

Thu, Mar 19, 2026 at 9:20 PM

Hi Charlene

I have nothing specific to report but would like to ask a couple of questions.

First, I really appreciate the effort you put in last night to get Zoom working for those at home. Before Cheryl called my phone, I had multiple emails and messages from people who knew my contact information, but of course, I wasn't near my phone. I wonder if there should be directions given to the at-home membership about who to contact if something isn't working.

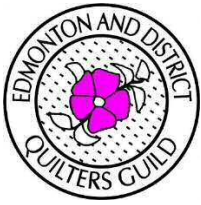
Secondly, I've been thinking ahead to next year. Quilt Canada will be opening in Calgary the same night as our banquet. Might we want to consider changing the date of our banquet so that members don't need to decide if they want to attend the banquet or head to Calgary? Just throwing it out there!

K.
Sent from my iPad

> On Mar 19, 2026, at 7:29 PM, EDQG Secretary <secretary@edqg.ca> wrote:

>
>

[Quoted text hidden]



Edmonton & District Quilters' Guild

Membership Application Form for September 2026 - August 2027

- \$70.00 REGULAR MEMBERSHIP:** *Entitled to full benefits of the EDQG including attending all meetings, library privileges, monthly newsletters, voting at the AGM, standing for election and the opportunity to attend any seminars and retreats.*
- \$55.00 SENIOR MEMBERSHIP:** *Same entitlements as regular members; available to members aged 65 years and over.*
- \$55.00 STUDENT MEMBERSHIP:** *Same entitlements as regular members; available to members in full-time attendance at a post-secondary institution. (Include an image of most recent student ID card with this application)*

To request a fee reduction, please go to www.edqg.ca/membership and complete & submit the Fee Reduction Request form to membership@edqg.ca. Confidentiality is respected.

- RENEWAL** **NEW MEMBER** **PREVIOUS MEMBER**
- Cheque Enclosed** **Payment by Square/e-transfer/Credit/Debit Card** (please note that service charges will apply for payments by credit card)

If you would like to donate to the University of Alberta EDQG Endowment Fund, please visit our endowment page <https://edqg.ca/endowment/>. Thank you for your generosity. Receipts will be sent directly from the University of Alberta.

Contact Info:

Name _____

Address _____

City _____ Province _____ Postal Code _____

Home Phone _____ Cell _____ Email _____

If you would like to receive text messages from EDQG please check here.

The objectives of our organization are: To contribute to the knowledge of and to promote the appreciation of fine quilts; to sponsor and support quilting activities; to encourage quilt making and collecting; and to contribute to the growth of knowledge of quilting techniques, textiles, patterns, history and quilt-makers, through educational meetings, travel and fellowship.

To meet these objectives requires the skills of all members. Please indicate the area in which you will assist this coming year:

- Communications** **Community Services** **Endowment** **Library**
 Membership **Program** **Quilt Show** **Retreats**

Alberta's Personal Information Protection Act (PIPA)

I **consent** to have my information included on the membership list that is distributed to EDQG members upon request to the board. The provided information will be used for communications from the EDQG such as the newsletter, notice of meetings and events (including retreats, workshops, and any other guild related activities). For more information or if you have questions regarding PIPA, contact governance@edqg.ca.

Signature _____

Please mail completed form and cheque to:
Edmonton & District Quilters' Guild
PO BOX 68004 RPO BONNIE DOON SHOPPING
CENTRE
EDMONTON AB T6C 4N6

Emergency Contact Name and Phone Number:

